



Enfield County School

Charging Policy

September 2017

Date Policy Updated:	September 2017
To Present to Governors:	October 2017
To be Ratified:	November 2017
Date for next Review:	September 2018



The Charging Policy informs staff and parents about charging for School activities. It conforms to the requirements as detailed in the DfE Guidelines, October 2014

In accordance with these guidelines Enfield County School:

- Will not charge for materials, equipment and transport provided in school hours by the Local Authority (LA) or by the school to carry students between school and an activity
- Will not charge for any activities which take place in School time, apart from instrumental tuition for individual students or students in larger groups providing that the tuition is at the request of the student's parent
- May charge for School-Time activities by inviting parents and others to make **voluntary** contributions to enable School funds go further. However, parents will be notified from the outset by letter that if insufficient voluntary contributions cannot be raised then the activity will be cancelled. Students of parents who do not contribute will not be treated differently from those who do make contributions
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible
- May charge for board and lodgings on residential courses, except for students whose parents are receiving:
 - Income Support (IS);
 - Income-Based Jobseekers Allowance (IBJSA);
 - Support provided under Part VI of the Immigration and Asylum Act 1999;
 - Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,105 (Financial Year 2017/18)
 - State Pension Credit, where the parent is in receipt of the guarantee credit; and
 - Income-Related Employment and Support Allowance

The Headteacher will advise all parents of the right to claim free activities if they are receiving these benefits.

- May permit organisations to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their daughters to join in the activity
- May charge for activities (optional extras), which happen outside School hours when these activities are not part of the National Curriculum
- Parents will be expected to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their daughters
- For further clarification about charging for school activities please go to <https://www.gov.uk/government/publications/charging-for-school-activities>
- The Governors will review this policy on an annual basis.