

March 2018

Dear Parent/Carer

Year 11 Information details for April and May 2018

I am writing to let you know the arrangements we have made in school for the final weeks of Year 11.

Monday 14 May marks the start of Year 11's examination and revision lesson timetable. The students will have finished their Year 11 GCSE Curriculum and will be coming into school for the public examinations and revision lessons. The revision lessons are designed to maximise the students' preparation for their GCSE examinations and allow your daughter to access specialist teaching. A silent revision room will be available at all times throughout the examination period. There will also be a range of support in school to help your daughter throughout the examination period when she is on site, including access to pastoral support from myself and the team.

As always we will be adhering to a strict 'no mobile phone' policy both in lessons and during exams and would hope that you encourage this practice at home too, in order to allow your daughter to improve her concentration.

Can I take this opportunity to remind you that students should be in school **by 8.30am** for morning examinations and lessons. Also, if your daughter is delayed unexpectedly or ill, please contact the Upper School office on 020 8363 3030. In the event of an emergency we may need to contact you, please ensure that our contact details for your daughter are up to date.

The Year 11 Achievement Ceremony will take place on Friday 11 May 2018 at 9.30am. This is a celebration of the achievements of the students and there will be awards for all subjects. Students will not be expected to wear school uniform but smart/formal wear would be appropriate. Although the event is primarily for the students, parent/carers are welcome to attend. Please arrive by 9.15am for a prompt start at 9.30am and also note that there is no parking available on the school site. Please let Mrs Mowat know on Ecsgeneral@enfieldcs.enfield.sch.uk or telephone on 020 8363 3030 if you are planning to attend. The event is not suitable for younger siblings.

The Achievement Ceremony will finish about 11.00am and students will then be dismissed. They may study at home on Friday afternoon, however, all students will be back in lessons on Monday.

Whenever students come into school, whether for an examination or lessons they are expected to be in **correct uniform**. This includes wearing school blazers, correct footwear and adhering to the 'no jewellery' uniform rule.

In case the students have missed breakfast on the mornings of examinations, a breakfast of toast, yoghurt, a banana and tea will be available to purchase from 8.00am to 8.30am in the Hall. The school canteen will also open for breaktime at the end of the each morning exam and students will be able to purchase tea, coffee, cold drinks and snacks.

Finally I would like to thank you for the support you have given to the school and myself over the last five years and please do not hesitate to contact me should you have any further questions.

Yours sincerely



Ms A Chaudhri
Head of Year 11